



**PURCHASE ORDER
CITY OF BATAC**

ORIGINAL COPY

Supplier: MARGARITA'S CATERING	P.O. No: UGA - 2024 - 03 - 01
Address: CITY OF BATAC, ILOCOS NORTE	Date: MARCH 11 2024
E-mail Address:	Mode of Procurement: PB
Telephone No.:	P.R. No: 100-2024-02-040
TIN: 403-136-199-00000	Date: 2/15/2024



Gentlemen:

Please furnish this office the following articles subject to the terms and conditions contained herein:

Place of Delivery	Delivery Term: FOB Destination, Freight Prepaid
Date of Delivery w/in ___ days upon receipt of NTP	Payment Term: n/120


ITEM NO.	QTY	UNIT	DESCRIPTION	UNIT COST	AMOUNT
			Batch 1 (March 12-14, 2024)		
1	846	packs	Snacks	78.00	65,988.00
2	423	packs	Meals (rice, 2 meat dish, 1 vegetable dish, dessert, bottled water and soda)	250.00	105,750.00
			(No. of Participants and Guest: 141 x 6 - servings of snacks for 3 days = 846)		
			(No. of Participants and Guest: 141 x 3 - servings of meals for 3 days = 423)		
			Batch 2 (March 15-17, 2024)		
3	846	packs	Snacks	78.00	65,988.00
4	423	packs	Meals (rice, 2 meat dish, 1 vegetable dish, dessert, bottled water and soda)	250.00	105,750.00
			(No. of Participants and Guest: 141 x 6 - servings of snacks for 3 days = 846)		
			(No. of Participants and Guest: 141 x 3 - servings of meals for 3 days = 423)		
			Batch 3 (March 18-20, 2024)		
5	846	packs	Snacks	78.00	65,988.00
6	423	packs	Meals (rice, 2 meat dish, 1 vegetable dish, dessert, bottled water and soda)	250.00	105,750.00
			(No. of Participants and Guest: 141 x 6 - servings of snacks for 3 days = 846)		
			(No. of Participants and Guest: 141 x 3 - servings of meals for 3 days = 423)		
			Batch 4 (March 21-23, 2024)		
7	780	packs	Snacks	78.00	60,840.00
8	390	packs	Meals (rice, 2 meat dish, 1 vegetable dish, dessert, bottled water and soda)	250.00	97,500.00
			(No. of Participants and Guest: 130 x 6 - servings of snacks for 3 days = 780)		
			(No. of Participants and Guest: 130 x 3 - servings of meals for 3 days = 390)		
(TOTAL AMOUNT IN WORDS)				Six Hundred Seventy-Three Thousand Five Hundred Fifty-Four & 00/100 Pesos Only	673,554.00

In case of failure to make the full delivery within the time specified above, a penalty of one-tenth (1/10) of one percent or everyday of delay shall be imposed.

Very truly yours,

ENGR. ALBERT D. CHUA
City Mayor

Conforme:



Signature Over Printed Name
3/11/24

Date (mm/dd/yyyy)