# PURCHASE ORDER
# CITY OF BATAC

**ORIGINAL COPY**

| | |
|---|---|
| Supplier: **NH ROVIS GENERAL MERCHANDISE** | P.O. No: SEF-2024-06-014 |
| | Date: JUN 14 2024 |
| Address: BATAC CITY, ILOCOS NORTE | Mode of Procurement: Lv SVP |
| | P.R. No:200-2024-05-033 |
| Telephone No.: 09154267048 | Date:05/27/2024 |

Gentlemen:

Please furnish this office the following articles subject to the terms and conditions contained herein:

| | |
|---|---|
| Place of Delivery: CITY OF BATAC, I.N. | Delivery Term:FOB destination; freight prepaid |
| Date of Delivery: w/in 10 days after receipt of PO | Payment Term: n/120 |

| ITEM NO. | QTY | UNIT | DESCRIPTION | UNIT COST | AMOUNT |
|---|---|---|---|---|---|
| 1 | 27 | ream | Bond Paper A4, 80 gsm | 315.00 | 8,505.00 |
| 2 | 20 | ream | Bond Paper Long, Subs 24 | 335.00 | 6,700.00 |
| 3 | 53 | pc | Paper Clamp, Med | 22.00 | 1,166.00 |
| 4 | 51 | pc | Paper Clamp, Large | 31.00 | 1,581.00 |
| 5 | 2 | box | Envelope, Expanded, Long, Kraft Board with Rubber Strap 100's | 2,820.00 | 5,640.00 |
| 6 | 3 | box | Sign Pen V Type, e., 12's, blue | 1,250.00 | 3,750.00 |
| 7 | 20 | box | Pencil #2 | 126.00 | 2,520.00 |
| 8 | 55 | pcs | Mono Block Chairs | 700.00 | 38,500.00 |
| TOTAL AMOUNT IN WORDS | | | SIXTY EIGHT THOUSAND THREE HUNDRED SIXTY TWO AND 00/100 PESOS ONLY | | **68,362.00** |

*In case of failure to make the full delivery within the time specified above, a penalty of one-tenth (1/10) of one percent or everyday of delay shall be imposed.*

Very truly yours,

**ENGR. ALBERT D. CHUA**
City Mayor

Conforme:

**NH ROVIS GENERAL MERCHANDISE**
Signature Over Printed Name

6-17-24
Date (mm/dd/yyyy)