



**PURCHASE ORDER
CITY OF BATAC**

ORIGINAL COPY

Supplier: MSTRIT.COM COMPUTER MARKETING AND SERVICES	P.O. No: CM50-2024-10-04
Address: LAOAG CITY, ILOCOS NORTE	Date: OCT 01 2024
Telephone No.: 600-7023	Mode of Procurement: AP INV
	P.R. No: 100-2024-09-023
	Date: 09/09/2024

Gentlemen:

Please furnish this office the following articles subject to the terms and conditions contained herein:

Place of Delivery: CITY OF BATAC, I.N.	Delivery Term: FOB destination; freight prepaid
Date of Delivery: w/in 15 days after receipt of PO	Payment Term: n/120

ITEM NO.	QTY	UNIT	DESCRIPTION	UNIT COST	AMOUNT
1	1	unit	Scanner, ADF Flatbed	43,990.00	43,990.00
2	1	unit	Barcode Printer - Zebra	29,450.00	29,450.00
3	1	unit	Heavy Duty Ring Binding Machine with 24 Holes and 2 Handles with Adjustable Paper Size Guide and Margin Depth Setting Bind Documents up to 500 Sheets - KOLN	47,500.00	47,500.00
4	1	unit	Laptop Computer - Processor: 8 Cores, Memory: 16 GB, Storage: SSD: 512 GB, Display: Full HD Resolution - Acer	78,850.00	78,850.00
5	2	set	Printer - Multi-Function (Print / Scan / Copy, Continuous Ink System, Wi-Fi Direct, Automatic Document Feeder - Epson	24,890.00	49,780.00
TOTAL AMOUNT IN WORDS: TWO HUNDRED FORTY NINE THOUSAND FIVE HUNDRED SEVENTY AND 00/100 PESOS ONLY					249,570.00



In case of failure to make the full delivery within the time specified above, a penalty of one-tenth (1/10) of one percent or everyday of delay shall be imposed.

Very truly yours,

Conforme:

MSTRIT . COM COMPUTER AND MARKETING SERVICES

Signature Over Printed Name

10-8-24

Date (mm/dd/yyyy)

ENGR. ALBERT D. CHUA
City Mayor