



## Bid Notice Abstract

### Request for Quotation (RFQ)

**Reference Number** 11257947  
**Procuring Entity** CITY OF BATAC, ILOCOS NORTE  
**Title** PURCHASE OF SCANNER, PRINTER, BINDING MACHINE, PROJECTOR & LAPTOP COMPUTER FOR THE USE OF VARIOUS OFFICES OF THE CITY GOVERNMENT OF BATAC  
**Area of Delivery** Ilocos Norte

<b>Solicitation Number:</b>	2024-RFQ-09-17-04	<b>Status</b>	<b>Active</b>
<b>Trade Agreement:</b>	Implementing Rules and Regulations	<b>Associated Components</b>	1
<b>Procurement Mode:</b>	Negotiated Procurement - Small Value Procurement (Sec. 53.9)	<b>Bid Supplements</b>	0
<b>Classification:</b>	Goods	<b>Document Request List</b>	4
<b>Category:</b>	Office Equipment	<b>Date Published</b>	17/09/2024
<b>Approved Budget for the Contract:</b>	PHP 274,400.00	<b>Last Updated / Time</b>	17/09/2024 00:00 AM
<b>Delivery Period:</b>	15 Day/s	<b>Closing Date / Time</b>	20/09/2024 11:00 AM
<b>Client Agency:</b>			
<b>Contact Person:</b>	Christine Mae M. Bayanggos Bac Secretariat Brgy. # 1-S Valdez Batac Ilocos Norte Philippines 2906 63-77-0776706433  bacbataccity@gmail.com		
<b>Description</b>			
Please see attached associated components and or visit <a href="http://procurement.batac.gov.ph">procurement.batac.gov.ph</a>			

**Created by** Christine Mae M. Bayanggos  
**Date Created** 16/09/2024

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Republic of the Philippines  
Province of Ilocos Norte  
**CITY OF BATAC**

**BAC FILE COPY**

Date: September 17, 2024  
Quotation No.: 2024-RFQ-09-17-04

## REQUEST FOR QUOTATION

	<b>Sir/Madam:</b> Please quote your lowest and responsive price on the procurement below, subject to the General Conditions stating the shortest time of delivery and submit your quotation duly signed by your representative not later than <b>September 20, 2024, 11:00 AM</b> at <b>General Service Office</b> in the return envelope attached herewith.  <div style="text-align: right;"><b>MARLON F. SORIA</b> BAC Chairman</div>
<b>Supplier</b>	
<b>Address</b>	
<b>Contact No.</b>	
<b>Name and Signature of Authorized Representative</b>	
<b>Date</b>	P.R. No. : <u>100-2024-09-023</u> Date: <u>SEPTEMBER 09, 2024</u>

ITEM NO.	UNIT OF ISSUE	DESCRIPTION	QUANTITY	UNIT PRICE
1	UNIT	SCANNER, ADF FLATBED	1	
2	UNIT	BARCODE PRINTER	1	
3	UNIT	HEAVY DUTY RING BINDING MACHINE W/ 24 HOLES AND 2 HANDLES W/ ADJUSTABLE PAPER SIZE GUIDE AND MARGIN DEPTH SETTING BIND DOCUMENT UP TO 500 SHEETS	1	
4	UNIT	LAPTOP COMPUTER-PROCESSOR:8 CORES, MEMORY:16GB, STORAGE:SSD:512 GB, DISPLAY :FULL HD RESOLUTION	1	
5	SET	PROJECTOR	1	
6	SET	PRINTER-MULTI-FUNCTION (PRINT /SCAN/COPY , CONTINOUS IN SYSTEM , WIFI-DIRECT , AUTOMATIC DOCUMENT FEEDER)	2	
x-x-x-x-x NOTHING FOLLOWS x-x-x-x-x				

After having carefully read and accepted your General Conditions, I/We quote you on the item at prices noted above.

<b>NOTES:</b> 1. ALL ENTRIES MUST BE TYPEWRITTEN OR WRITTEN LEGIBLY. 2. THE DELIVERY IS WITHIN <b>15 CALENDAR DAYS</b> . 3. WARRANTY SHALL BE FOR A PERIOD OF SIX (6) MONTHS FOR SUPPLIES AND MATERIALS, ONE (1) YEAR FOR EQUIPMENT, FROM THE DATE OF ACCPETANCE BY THE PROCURING ENTITY 4. PRICE VALIDITY SHALL BE FOR A PERIOD OF <b>60 CALENDAR DAYS</b> 5. PROOF OF PHILGEP'S REGISTRATION, MAYOR'S PERMIT AND INCOME/BUSINESS TAX RETURN AND OMNIBUS SWORN STATEMENT SHALL BE ATTACHED UPON SUBMISSION OF THE QUOTATION 6. BIDDERS SHALL SUBMIT ORIGINAL BROCHURES SHOWING CERTIFICATIONS OF THE PRODUCT BEING OFFERED 7. APPROVED BUDGET FOR THE CONTRACT: <b>Php 274,400.00</b> 8. PROJECT: <b><u>PURCHASE OF SCANNER, PRINTER, BINDING MACHINE, PROJECTOR &amp; LAPTOP COMPUTER FOR THE USE OF VARIOUS OFFICES OF CITY GOVERNMENT OF BATAC.</u></b>	Canvassed by:  <hr/>
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