



**PURCHASE ORDER  
CITY OF BATAC**

**ORIGINAL COPY**

|   |                                    |
|---|------------------------------------|
| Supplier: <b>MARGARITA'S CATERING</b>                   | P.O. No: <b>OTMP-2024-11-14</b>    |
|   | Date: <b>NOV 14 2024</b>           |
| Address: <b>BRGY. 2 ABLAN, BATAC CITY, ILOCOS NORTE</b> | Mode of Procurement: <b>NP-SVP</b> |
|   | P.R. No: <b>100-2024-10-073</b>    |
| Telephone No.: <b>09455922131</b>                       | Date: <b>10/22/2024</b>            |

Gentlemen:  
Please furnish this office the following articles subject to the terms and conditions contained herein:

|   |  |
|---|--|
| Place of Delivery: <b>CITY OF BATAC, I.N.</b>             | Delivery Term: <b>FOB destination; freight prepaid</b> |
| Date of Delivery: <b>w/in 30 days after receipt of PO</b> | Payment Term: <b>n/120</b>                             |

| ITEM NO.               | QTY | UNIT  | DESCRIPTION  | UNIT COST | AMOUNT     |
|------------------------|-----|-------|--|-----------|------------|
| <b>OPENING PROGRAM</b> |     |       |  |           |            |
| 1                      | 800 | packs | Snacks - Pansit, Sandwich and Bottled Water                                    | 120.00    | 96,000.00  |
| 2                      | 800 | packs | Lunch - Rice, Vegetable, Pork, Chicken, Noodles, Dessert and Bottled Water     | 200.00    | 160,000.00 |
| 3                      | 3   | pcs   | Lechon Big   | 15,000.00 | 45,000.00  |
| <b>PACKED LUNCH</b>    |     |       |  |           |            |
| 4                      | 80  | packs | Photoshoot and Closed Door Interview - Rice, Meat, Vegetable and Bottled Water | 120.00    | 9,600.00   |
| <b>PACKED DINNER</b>   |     |       |  |           |            |
| 5                      | 400 | packs | Game Nights - Rice, Meat, Vegetables and Bottled Water                         | 120.00    | 48,000.00  |
| 6                      | 80  | packs | Awarding and Pageant Night - Rice, Meat, Vegetable and Bottled Water           | 120.00    | 9,600.00   |

**ENGR. ALBERT D. CHUA**  
 City Mayor

TOTAL AMOUNT IN WORDS: **THREE HUNDRED SIXTY EIGHT THOUSAND TWO HUNDRED AND 00/100 PESOS ONLY ~ 368,200.00**

In case of failure to make the full delivery within the time specified above, a penalty of one-tenth (1/10) of one percent or everyday of delay shall be imposed.

Very truly yours,

Conforme: \_\_\_\_\_  
*Margarita*  
**MARGARITA'S CATERING**  
 Signature Over Printed Name  
 11-14-24  
 Date (mm/dd/yyyy)