



Bid Notice Abstract

Request for Quotation (RFQ)

Reference Number 12801871
Procuring Entity CITY OF BATAC, ILOCOS NORTE
Title PURCHASE OF SEMI-EXPENDABLE ICT EQUIPMENT FOR USE OF THE OTM-COMMUNITY AFFAIRS AND DEVELOPMENT SECTION FOR 2026
Area of Delivery Ilocos Norte

Solicitation Number:	RFQ-2026-02-24-01	Status	Active
Trade Agreement:	Implementing Rules and Regulations	Associated Components	1
Procurement Mode:	Negotiated Procurement - Small Value Procurement (Sec. 53.9)	Bid Supplements	0
Classification:	Goods	Document Request List	0
Category:	Office Equipment Parts and Accessories	Date Published	24/02/2026
Approved Budget for the Contract:	PHP 391,235.00	Last Updated / Time	24/02/2026 00:00 AM
Delivery Period:	20 Day/s	Closing Date / Time	02/03/2026 11:00 AM
Client Agency:			
Contact Person:	MARLON F SORIA BAC CHAIRMAN Brgy. # 1-S Valdez Batac Ilocos Norte Philippines 2906 63-77-6706433 bacbataccity@gmail.com		
Description			
Please see attached associated components and or visit procurement.batac.gov.ph			

Created by Christine Mae M. Bayanggos
Date Created 23/02/2026

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BIDS AND AWARDS COMMITTEE


REQUEST FOR QUOTATION

Date: 24 FEBRUARY 2026
RFQ No.: 2026-02-24-01

Company/Business Name: _____
Address: _____
Business/Mayor's Permit No.: _____
TIN: _____
PhilGEPS Registration Number (required): _____

The CITY GOVERNMENT OF BATAC, through its BIDS AND AWARDS COMMITTEE (BAC), intends to procure "PURCHASE OF SEMI-EXPENDABLE ICT EQUIPMENT FOR THE USE OF OTM-COMMUNITY AFFAIRS AND DEVELOPMENT SECTION FOR 2026" -Small Value Procurement of the 2025 revised Implementing Rules and Regulations of Republic Act No.12009.

Please submit your duly signed quotation addressed to the Bids and Awards Committee (BAC) Chairperson and to the given address below, on or before **11:00 AM of 02 MARCH 2026** subject to the compliance with the Terms and Conditions provided on this Request for Quotation (RFQ):

For  **MARLON F. SORIA**
Chairperson, Bids and Awards Committee
City Government of Batac
Telephone No.: 670-6433 (BAC)
Email: bacbatacity@gmail.com

Interested service provider shall also submit a copy of the following documents and along with the quotation on or before the above specified deadline of submission of quotation:

- a. Proof of PHILGEPS Registration
- b. Mayor's Permit
- c. Omnibus Sworn Statement and if applicable, Original Notarized Secretary's Certificate in case of a corporation, partnership, or cooperative or Original Special Power of Attorney of all members of the joint venture giving full power and authority to its officer to sign the OSS and do acts to represent the Bidder.
- d. Latest Income/ Business Tax Return

The Head of the Procuring Entity (HoPE) of the CGB- BIDS AND AWARDS COMMITTEE (BAC) reserves the right to reject any and all quotations, declare a failure of procurement, or not award the contract at any time prior to contract award in accordance with Sections 64 and 70 of the 2025 revised IRR of RA No.12009, without thereby incurring any liability to the affected bidder or bidders.

For any clarification, you may contact the BAC Secretariat at 670-6433 (BAC) or send email to bacbatacity@gmail.com.

By the Authority of the Bids and Awards Committee:

Position: _____

Date: _____

INSTRUCTIONS:

Note: Failure to follow these instructions will disqualify your entire quotation.

- (1) Do not alter the contents of this form in any way.
- (2) The use of this RFQ is **highly encouraged** to minimize errors or omissions of the required mandatory provisions. In case of any changes, bidders must use or refer to the latest version of the RFQ, except when the latest version of the RFQ **only** pertains to deadline extension.

If another form is used other than the latest RFQ, the quotation shall contain all the mandatory requirements/provisions including manifestation on the agreement with the Terms and Conditions below.

In case a prospective supplier/service provider submits a filled-out RFQ with a supporting document (i.e., a price quotation in a different format), both documents shall be considered unless there will be discrepancies. In this case, provisions in the RFQ shall prevail.
- (3) **All technical specifications must be complied with.** Failure to comply with the mandatory requirements shall render the quotation ineligible/disqualified.
- (4) Quotations may be submitted through electronic mail at bacbatacity@gmail.com.
- (5) Quotations, including documentary requirements, received after the deadline shall not be accepted. For quotations submitted via electronic mail, the date and time of receipt indicated in the e-mail shall be considered.

TERMS AND CONDITIONS:

1. Bidders shall provide correct and accurate information required in this form.
2. Any interlineations, erasures, or overwriting shall be valid only if they are signed or initialed by you or any of your duly authorized representative/s.
3. Price quotation/s must be valid for a period of **SIXTY (60) calendar days** from the deadline of submission.
4. Price quotation/s, to be denominated in Philippine peso, shall include all taxes, duties, and/or levies payable.
5. Quotations exceeding the Approved Budget for the Contract shall be rejected.
6. In case of two or more bidders are determined to have submitted the Lowest Calculated Quotation/Lowest Calculated and Responsive Quotation, the **CGB- BIDS AND AWARDS COMMITTEE (BAC)** shall adopt and employ "draw lots" as the tie-breaking method to finally determine the single winning provider in accordance with GPPB Circular 06-2005.
7. Award of contract shall be made to the lowest quotation which complies with the technical specifications, requirements and other terms and conditions stated herein.
8. The delivery is within 20 calendar days.
9. The item/s shall be delivered according to the accepted offer of the bidder.
10. Proof of PHILGEPS Registration, Mayor's Permit and Income/business tax return and Omnibus Sworn Statement shall be attached upon submission of the quotation.
11. Item/s delivered shall be inspected on the scheduled date and time of the **CGB- BIDS AND AWARDS COMMITTEE (BAC)**. The delivery of the item/s shall be acknowledged upon the delivery to confirm the compliance with the technical specifications.
12. Payment shall be made after delivery and upon the submission of the required supporting documents, i.e., Order Slip and/or Billing statement, by the supplier, contractor, or consultant.
13. Liquidated damages equivalent to one-tenth of one percent (0.1%) of the value of the goods not delivered within the prescribed delivery period shall be imposed per day of delay. The **CGB- BIDS AND AWARDS COMMITTEE (BAC)** may terminate the contract once the cumulative amount of liquidated damages reaches ten percent (10%) of the amount of the contract, without prejudice to other courses of action and remedies open to it.
14. The Procuring Entity may cancel or terminate the contract at any time in accordance with the grounds provided under RA No. 12009 and its 2025 revised IRR.
15. The RFQ, Purchase Order (PO), and other related documents for the above-stated Procurement projects shall be deemed to form part of the contract.

After having carefully read and accepted the Instructions and Terms and Conditions, I/we submit our quotation/s for the item/s as follows:

PURCHASE OF SEMI-EXPENDABLE ICT EQUIPMENT FOR THE USE OF OTM-COMMUNITY AFFAIRS AND DEVELOPMENT SECTION FOR 2026

Minimum Technical Specifications	Quantity	Unit of Issue	Offered Technical Specification/ Service/ Unit Cost	Statement of Compliance ("Comply" or "Not Comply")
Note: Non-compliance with the minimum required specifications shall be rejected.				
1. HDMI Cable for HDR TV LCD Laptop (30M) Optical Fiber HDMI Cable Resolution: Support 4K@60Hz Bandwidth: 18Gbps	2	PCS		
2. Micro HDMI Male to HDMI Male Video Cable 24K gold-plated connector Supports 4K,1440p and 1080p FullHD Resolution Connector type: Micro HDMI, HDMI Cable type: HDMI, USB	4	PCS		
3. 72 W; Bi-Color; 2700k-6500 K FM Beam Angle 120° CCT 5600K; CRI 95; TLCI 98 TM-30 Rf Average 93; TM-30 Rg Average 103 Dimming 0-100%; Remote Controller; Wireless Lightning Control Application	1	UNIT		
4. Umbrella 70 inch 178cm Black White Reflective Umbrella + Large Diffuser Cove Made of High Quality Nylon Construction Material: White Reflective & Black Nylon, Aluminum Shaft	1	PC		
5. PARABOLIC SOFTBOX 60CM; Quick Release; 6-Sided Hexadecagon Shape	1	PC		
6. C-STAND - Heavy Duty Stainless; Boom Arm; Sandbag Extention Arm; 2x Grip Arm Max Height: 338cm; Min Height 150cm Closed Length: 134cm; Load Capacity: 20kg	1	PC		
7. 4K HDMI KVM IP Extender Transmitter Receiver Transmission range: 200 meters HDMI Input: 4k (HDES120-KVM) /1080p/720p/576p/576i/480p/480i HDMI Output: 4k (HDES120-KVM) /1080p/720p/576p/576i/480p/480i Max bandwidth: 340 MHz Max bit rate: 3x3.4 Gbps Input video signal : 0.5~1.5Volts p-p	1	PC		
8. USB Male to Female Extension Data Sync Cord Cable (5M) Connector Material: Gold Plated • Connector Type: USB 2.0 • Connector 1: USB 2.0 Male • Connector 2: USB 2.0 Female	2	PCS		
9. Camera Flash Wireless Transmitter for Flash Frequency: 2.4 GHz, 32 Channels Wireless Range: 328.1' High Speed Sync up to 1/8000 sec 3.5mm Sync & USB Type-C Port Large LCD Display with Control Dial iPhone or Android Compatible Godox App Bluetooth Through Smartphone or Tablet Backlit LCD, Group, and Function Buttons Hot Shoe Quick Lock	1	UNIT		

<p>10. Dummy Battery Power Supply AC Adapter Kit for Canon EOS R8 USB-C spring power cable, input: QC, PD, 9V/12V; output: 8.4V, 2A</p>	1	PC		
<p>11. Wireless Transmission System Wireless Transmitter and Receiver Set Transmit UHD 4K30 Video up to 1300' HDMI/SDI Inputs and Outputs 2.4 and 5 GHz Frequency Bands Supports UVC and RTMP for Streaming 650' Transmission in Broadcast Mode Low 50 ms Latency, 12 Mb/s Bit Rate DC, L-Series, and USB-C Power Options</p>	1	UNIT		
<p>12. Professional Headphone (Headphones & Headsets) Closed dynamic type Driver: ϕ40mm Output sound pressure level: 100dB/mW Frequency range: 5-35,000Hz Maximum input: 1,500mW Cable: Detachable, single-ended Weight (excluding cord): 250g Accessories: 1.2m straight cable (3.5mm gold-plated stereo mini, L-type), curled cable (1.2m-3.0m, 3.5mm gold-plated stereo mini, L-type), 6.3mm stereo standard conversion adapter</p>	1	UNIT		
<p>13. HDMI Switch 4k 3ports 3 in 1 out HDMI Switcher Splitter Support 4K*2K, Full HD 1080P Support 3D Support 12-bit per channel (36bit all channel) deep color Supports 250MHz/2.5Gbps per channel (7.5Gbps all channel) No external power supply required Switching: key-press-switching, IR remote control Size: 126*75*18mm</p>	1	UNIT		
<p>14. Video Capture Card 4k HDMI to USB-A/USB-C 5Gbps USB3.0 4k 30hz Input Aluminum Shell 2k 30hz Capture</p>	2	PCS		
<p>15. 10 in 1 USB C Hub mobile base 4K HDMI VGA 100W power transmission 3 USB 3.0 hub provides 4K HDMI and 1080P VGA dual monitor extended, a 1Gbps Ethernet port, a USB-C 100W PD charging port, 3 USB-A 3.0 ports, a 3.5MM jack audio, and an SD/TF card reader. All ports of the multiport adapter can be used simultaneously.</p>	1	UNIT		
<p>16. Camera Gimbal Stabilizer Mechanical Range: Pan Axis: 360° continuous rotation Roll Axis: -95° to +240° Tilt Axis: -112° to +214° Operating Frequency 2.400-2.4835 GHz Bluetooth Transmitter Power Extended Grip/Tripod Upper and Lower Quick-Release Plates Folded: 245×255×75 mm Unfolded: 370×191×189 mm</p>	1	UNIT		
<p>17. Photo Printer Compact integrated tank design Replaceable Maintenance Box High yield ink bottles Ultra-high page yield of 2,100 pages (colour) Borderless Printing (up to A3+)</p>	1	UNIT		

<p>18. Multifunction Printer Compact integrated tank design Replaceable Maintenance Box High yield ink bottles Ultra-high page yield of 2,100 pages (colour)</p>	1	UNIT		
<p>19. Wireless Headset Intercom System 5S 5-Person Full-Duplex Single 2.4 GHz Operating Frequency Environmental Noise Cancellation Push-to-Talk, Adjustable Mic Boom 1100' Line-of-Sight Range Reliable Frequency Hopping Technology Wind and Water Resistant Master: Up to 10 Hours of Battery Life Remote: Up to 12 Hours of Battery Life Includes Batteries and 6-Slot Charger</p>	1	UNIT		
<p>20. Wireless HDMI Transmitter and Receiver Universal Set for Type-C & HDMI Working frequency: 5.8G Resolution: 4K30hz Transmission distance: Point-to-Point Mode 50 meters</p>	1	UNIT		
<p>21. 5.5 Inch 3D LUT Touch Screen DSLR Camera Field Monitor IPS FHD1920x1080 Support 4K Viewing Angle:80/80(L/R) 80/80(U/D) Input:HDMI,Type-C Output:HDMI,DC Output Audio:3.5mm Stereo Headphone HDMI Input/ Output Support Format:4K UHD 3840x2160p HDMI Also Support:4096x2160p (24Hz) Input Voltage: DC7-24V Power Connector:DCInstall Way:1/4-20 thread points Unit Size:148Lx93Hx20Dmm Applications 1: Camera Canon Applications 2:Handheld Gimbal stabilizer</p>	1	UNIT		
<p>22. Smart TV 32' Display resolution (H x V, pixels): 1366 x 768 PICTURE PROCESSOR: X-Reality PRO BLUETOOTH PROFILE SUPPORT: Version 5.0, HID/HOGP PCM: 48kHz 16bits, Dolby Audio HDMI Signal: 1080p(30,50,60Hz), 1080/24p, 1080i(50,60Hz), 720p(30,50,60Hz), 720/24p, 576p, 576i 480p, 480i USB ports: 2 Ethernet inputs: 1 HDMI inputs total: 3(2Side, 1Rear) Wi-Fi Standard: a/b/g/n/ac Wi-Fi Frequency: 2.4GHz/5GHz</p>	1	UNIT		
<p>23. Tether Tools Optima USB-C Cable (31', High-Visibility Orange, Right-Angle) Tether Your Camera to Your Computer USB 3.2 Gen 2 Interface (10 Gb/s) Insulated, Shielded & Braided Design Soft-Grip Cable Tips</p>	1	PC		
<p>24. Tether Tools USB Type-C Core Controller Extension Cable (16', High-Visibility Orange) Shoot Tethered from Long Distances Requires a Male-to-Male USB Type-C Cable Integrated TetherBoost Power Regulator USB 3.1 Gen 2 for Up to 10 Gb/s USB Type-C Female to USB Type-C Male Compatible with USB 3.0 Gen 1 & USB 2.0 Up to 60W Charging with Optional Adapter</p>	1	PC		

25. Canon Mount EF/RF Adapter Canon EF/EF-S Lens to EOS R Camera Maintains AF and Image Stabilization Dust- and Water-Resistant	1	PC		
26. Solid State Drive 2.5' 512GB	1	PC		
27. Solid State Drive NVME 1TB	1	PC		
28. Memory LODIMM 16GB	2	PCS		
29. Memory SODIMM 16GB	1	PC		
30. Power Supply Unit 650 Watts	1	UNIT		
NOTHING FOLLOWS				

FINANCIAL OFFER:

Terms of Payment:

Payment shall be made through Land Bank's LDDAP-ADA/Bank Transfer facility, within thirty (30) days after receipt of billing. In case of accounts maintained in other bank, bank transfer fees shall be chargeable against the creditor's account.

Payment Details:

Banking Institution: _____

Account Number: _____

Account Name (should be the exact account name as registered in the bank): _____

Bank Branch: _____

PURCHASE OF SEMI-EXPENDABLE ICT EQUIPMENT FOR THE USE OF OTM-COMMUNITY AFFAIRS AND DEVELOPMENT SECTION FOR 2026	
Approved Budget for the Contract	Total Offered Quotation (Inclusive of VAT)
Three Hundred Ninety-one Two Hundred Thirty-Five and 00/100 PESOS (Php 391,235.00)	In words:
	In figures:

Signature over Printed Name

Position/Designation

Office Telephone/Fax/Mobile Nos.

Email address/es